

**NEW PROCUREMENT ORIENTATION SESSION**  
**FOR VIRGINIA SMALL AND EMERGING BUSINESSES**  
**(INCLUDING MINORITY-OWNED SMALL FIRMS)**  
**LOCATED IN THE CITY ENTERPRISE ZONES**

The City of Richmond/Economic Development Office hosts a special business development orientation seminar focused on the new ESB (Emerging Small Business)/ Sheltered Market program, a new procurement set-aside and technical assistance program designed to help any qualified small and emerging businesses (Not just minority owned firms) from across various industry sectors that are physically located in the city of Richmond' Enterprise Zones.

Guests addressing the various technical assistance, capital financing, and procurement aspects of the program. Other emphasizes are on the city procurement services and process, what types of products and services the city buys, and city business incentives program for small businesses.

Special Guest: Erna Robinson, Senior Procurement Officer of the City of Richmond and other invited guests.

Cost: None. Date: August 25, 2005. Time: 4-5:30 pm.

Location: Suntrust Bank 919, E Main Street, Richmond, Piedmont Room, 4<sup>th</sup> floor.

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